

FROM THE OFFICE OF: **PATSY SCHULTZ**
TAX ASSESSOR/COLLECTOR
FORT BEND COUNTY TAX OFFICE

www.fortbendcountytax.com

www.dot.state.tx.us

TEXAS TITLE TRANSFER

The transfer can be done in the county of the buyer, seller or lienholder.

SPV (Standard Presumptive Value): Effective 10/01/2006, Texas law changes how to calculate the motor vehicle tax on private-party purchases of used motor vehicles. For more information, call one of our offices or visit the State Comptroller's website www.window.state.tx.us.

The Seller(s) must:

- ***Title**: On the back complete the new owner's name(s) and address, the current odometer reading (if the vehicle is less than 10 model years old) and the date of sale.
- ***Sign the back of the title**.
- ***Form 130U**-Application for Texas Certificate of Title: Complete the shaded areas, especially the sales price on line 21 and sign on line #22.
- ***Registration receipt**: if the vehicle is currently registered, give to the buyer.

The Buyer(s)/New owner(s) must:

- ***Title**: Sign the back, if the vehicle is less than 10 model years old.
 - ***Form 130U**-Application for Texas Certificate of Title: Complete by including their Social Security number(s) and signing on line #23.
 - **Transfer the title within 20 working days to avoid penalties.*
 - *Provide **proof of current insurance** in their name.
- *The transfer of a **motorcycle** requires insurance on a motorcycle.

Title Only: If the vehicle is inoperable FORM VTR-131 "*Request to issue Negotiable Certificate of Title Without Registration*" must be completed.

TEXAS VEHICLE INSPECTION REPORT (EMISSIONS CERTIFICATE)- Any 2-24 year old gasoline powered vehicle previously registered in a non-emissions county, which is being transferred in Fort Bend County, must pass an approved emissions test. For further information on emissions, contact the TEXAS COMMISSION OF ENVIRONMENTAL QUALITY 1-888-295-0141.

We will accept payment in cash, check, Master Card or Discover Card.

TEXAS DEPARTMENT OF TRANSPORTATION AND STATE COMPTROLLER WILL NOT ALLOW OUR OFFICE TO ACCEPT TITLES OR DOCUMENTS WITH ERRORS, ALTERATIONS, STRIKEOVERS OR WHITEOUT.

FOR FURTHER ASSISTANCE PLEASE CALL THE FOLLOWING:

RICHMOND OFFICE	281-341-3709
SUGAR LAND OFFICE	281-242-4311
MISSOURI CITY OFFICE	281-261-2886
NEEDVILLE OFFICE	979-793-7557