

MILITARY PERSONNEL

REGISTRATION PURPOSES ONLY (NO TITLE SURRENDERED TO TEXAS)

***IF VEHICLE IS LOCATED IN TEXAS AT TIME OF REGISTRATION THE FOLLOWING IS NEEDED:

1. REGISTRATION RECEIPT OR PROOF OF OWNERSHIP
2. APPLICATION FOR TEXAS CERTIFICATE OF TITLE (FORM 130-U) SIGNED BY OWNER/AGENT. OWNER(S) SOCIAL SECURITY NUMBER(S) REQUIRED ON LINE 13.
3. INSURANCE THAT MEETS TEXAS LIABILITY REQUIREMENTS: 20,000/40,000 PERSON LIABILITY, 15,000 PROPERTY DAMAGE
4. VI30-A (GREEN SHEET) FROM A TEXAS VEHICLE INSPECTION STATION.
5. APPLICATION FOR REGISTRATION PURPOSES ONLY (FORM VTR-272)
6. LIENHOLDER INFORMATION: LIENHOLDER'S NAME, MAILING ADDRESS AND THE MONTH, DAY AND YEAR THE LIEN BEGAN

*NOTE: IF VEHICLE IS NOT LOCATED IN TEXAS AT TIME OF REGISTRATION ALL OF THE ABOVE IS NEEDED EXCEPT ITEM 4.
(SEE ADDITIONAL INSTRUCTIONS ON BACK OF FORM VTR-272)

OUT OF STATE TITLE SURRENDERED TO TEXAS THE FOLLOWING IS NEEDED:

1. IF THE OUT OF STATE TITLE IS NOT IN YOUR NAME, THE TITLE MUST BE PROPERLY ASSIGNED TO THE NEW OWNER. ALL APPLICABLE AREAS MUST BE PROPERLY FILLED OUT WITH NO ERRORS, ALTERATIONS OR WHITE OUT.
2. IF OUT OF STATE TITLE IS IN OWNER'S NAME ALREADY, SURRENDER TITLE WITH:
3. FORM 130-U SIGNED BY OWNER(S) OF VEHICLE. INCLUDE OWNER(S) SOCIAL SECURITY NUMBER(S) ON LINE 13.
4. FORM VTR-272-B CERTIFICATION OF VEHICLE IDENTIFICATION NUMBER FOR VEHICLE LOCATED OUT OF STATE.
NOTE: MILITARY PERSONNEL LOCATED OUTSIDE THE STATE MAY USE THIS SELF-CERTIFICATION FORM PROVIDED THE FORM IS VERIFIED BY THE PROVOST MARSHAL OR THE APPLICANT MUST PROVIDE VERIFICATION THAT HE IS CURRENTLY STATIONED OUT-OF-STATE, SUCH VERIFICATION MAY CONSIST OF MILITARY ORDERS, ETC. WHICH INDICATE THE CURRENT DUTY STATION OF THE APPLICANT.
5. INSURANCE THAT MEETS TEXAS LIABILITY REQUIREMENTS 20,000/40,000 PERSON LIABILITY, 15,000 PROPERTY DAMAGE.

IMPORTANT: TEXAS MILITARY PERSONNEL WHO PURCHASE A MOTOR VEHICLE OUTSIDE TEXAS REGISTERING IN TEXAS, 6.25 PERCENT USE TAX IS DUE. CREDIT IS ALLOWED FOR LEGALLY IMPOSED SALES OR USE TAX PAID TO ANOTHER STATE, PUERTO RICO AND ANY U.S. POSSESSION OR TERRITORY. NO CREDIT IS ALLOWED FOR TAX PAID TO A FOREIGN COUNTRY. (PROOF OF PAYMENT OF THE USE TAX PAID IS NECESSARY FOR CREDIT TO BE TAKEN INTO CONSIDERATION). ACCEPTABLE PROOF OF PAYMENT IS RECEIPT FROM THE DEPT. OF MOTOR VEHICLES IN WHICH THE TAX WAS PAID INDICATING THE AMOUNT OF SALES OR USE TAX PAID OR A CONTRACT FROM THE DEALERSHIP IN WHICH THE VEHICLE WAS PURCHASED.

WE WILL ACCEPT PAYMENT BY EITHER CASH OR CHECK. IF PAYMENT IS BY CHECK THE CHECK CAN BE DRAWN ON AN OUT OF STATE BANK IF YOU HAVE A CURRENT TEXAS DRIVERS LICENSE OR DRAWN ON A LOCAL BANK WITH A CURRENT OUT OF STATE DRIVER'S LICENSE.

FOR ADDITIONAL ASSISTANCE YOU MAY CONTACT ANY OF OUR FOLLOWING LOCATIONS:

- RICHMOND OFFICE 281-341-3709 AUTOMOBILE DEPT.
- MISSOURI CITY OFFICE 281-261-2886 AUTOMOBILE DEPT.
- SUGAR LAND OFFICE 281-242-4311 AUTOMOBILE DEPT.

FOR DRIVER'S LICENSE INFORMATION CONTACT THE TEXAS DEPT. OF PUBLIC SAFETY AT: 281-232-4334